

## APPLICATION FORM FOR A DEALER TO BE LISTED ON THE AMSOIL RETAIL/INSTALLER LOCATOR

The AMSOIL Installer Locator at [www.amsoil.com](http://www.amsoil.com) is designed to help prospects find local businesses that install AMSOIL products. AMSOIL Dealers who operate retail businesses that install AMSOIL products may be eligible for the Installer Locator if the business meets similar requirements as AMSOIL retail accounts:

- Have a storefront with public access
- Be open to the public with regular business hours
- Sell and install associated products at retail prices
- Have a business telephone number, website and/or other promotional materials to support the existence of a full-time retail/installation business.
- Maintain the same account product purchase requirements as AMSOIL retail accounts, or earn a minimum of \$25 in AMSOIL commissions in the previous six months.

If special circumstances exist, and you believe another type of business should qualify to be identified on the Installer Locator, submit details to the Review Committee at [reviewcommittee@amsoil.com](mailto:reviewcommittee@amsoil.com).

To apply for inclusion on the AMSOIL Installer Locator, complete the following information and submit to the AMSOIL Account Registration Department:

### DEALER INFORMATION

Name listed on AMSOIL Dealership \_\_\_\_\_

AMSOIL Dealer (ZO) Number \_\_\_\_\_

Relationship to retail/installation business  owner  partner  manager  other (please specify) \_\_\_\_\_

### RETAIL/INSTALLATION BUSINESS INFORMATION

Business Name \_\_\_\_\_

DBA if Appropriate \_\_\_\_\_

Owner's Name \_\_\_\_\_

Number of retail and/or installation locations operated by this owner \_\_\_\_\_

Business Phone Number ( ) - \_\_\_\_\_

Business Email Address \_\_\_\_\_

Business Website/URL Address \_\_\_\_\_

Physical Business Address

Street Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Type of installation services this business provides (engine, transmission, differential; auto/light truck, OTR, marine, motorcycle, etc.)

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### PROCESSING STEPS

1. Submit the completed form by email to [customerservice@amsoil.com](mailto:customerservice@amsoil.com).

2. The existence of a qualified business will be determined within two business days based on the business names, telephone numbers, addresses and other information. Note: Internet research will be conducted to substantiate the existence of a qualified business. To speed the qualification process, provide additional links, advertisements, pictures or other information to substantiate the existence of a qualifying retail/installation business.

3. If a request is approved, the Dealer's name will be included in the Retail Account Information Administration service in the Dealer Zone (located under "Services" at <https://myaccount.amsoil.com/dealer/services/retailAccountInformationAdministration/Index.aspx>). The Dealer must edit the business name, hours of operation, physical addresses and other details specific to the retail/installation business.

4. When the account information has been updated, the Dealer-owned installation business will be listed on the Installer Locator within two days (if sales or commission requirements have been met).